



LIBRARY ADVISORY BOARD MINUTES

ACTION MINUTES

November 15, 2022

The Library Advisory Board of the City of Mesa met in the Board Room at the Main Library Branch, 64 East 1st Street, on November 15, 2022 at 5:32 p.m.

BOARD PRESENT

Steven Miner, *Chair*
Ralph Wilson, *Vice Chair*
Jo Wilson
Jeff Clubb
Cindy Smith
Ellen Bachman

BOARD ABSENT

Samantha Davis
Linette Kinchen
Nichol Khan

STAFF PRESENT

Polly Bonnett
Jesse Simms
Tony Garvey
Tenecia Philips

1. Call to Order
2. Approval of September 20, 2022, minutes

The September 20th minutes were moved by Jo Wilson and seconded by Ralph Wilson. The minutes were unanimously approved by all board members present.

3. Public Comments

There were no other public comments.

4. Introductions, Recognitions, and Announcements

No recognitions or announcements. No votes taken.

5. Volunteer Services Annual Report

Volunteer Coordinator, Janice Dell, shared an update with the Board on MPL Volunteer Services over the last year. She shared how the volunteer program rebounded after the Covid closures and discussed the program's efforts in recruitment of volunteers, onboarding process improvements, retention efforts through internal volunteer events, book donation days, outbound donations into the community, and book sales online and in the branches. Janice updated the board on the current number of volunteers, number of teen volunteers MPL worked

with during the Summer Reading program, and current stats on the number of books sold by MPL volunteers. No votes taken.

6. Mesa Stat Presentation

Library Director, Polly Bonnett, presented the library's performance dashboard and gave an overview on the performance measures that are reported to City Management annually. Jesse Simms, Tenecia Philips, and Tony Garvey offered background information and discussed the trendlines on the data collected for circulation of library materials, turnover rate of library materials, library card registrations, and number of visitors to each of the branches. Polly also highlighted library programs and the effort to expand programs that are designated "Sustainable", in line with the City of Mesa's Climate Action Plan. No votes taken.

7. Library Director's Update

Library Director, Polly Bonnett, updated the Board on position vacancies for the Main Branch Coordinator and the system-wide Volunteer Coordinator and how these positions will be recruited for moving forward. Polly shared an update on the Dobson Ranch THINKspot and Façade improvements, the RFP for public art at the DR branch, Design Review Board meeting for the SE Library design on December 13th, and Library Advocacy A-Z training on December 8th. No votes taken.

8. Identify items for future agendas

Board Member Jo Wilson requested that a future Board meeting consist of information on *Requests for Reconsideration* and talking points for the Advisory Board. No votes taken.

9. Next meeting dates

January 17th, 2022 – Location, TBD

10. Adjournment

Jo Wilson motioned, and Ellen Bachman seconded that the meeting be adjourned. Without objection, the Library Advisory Board meeting adjourned at 6:34 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the action minutes of the Library Advisory Board meeting of the City of Mesa, Arizona, held on the 15th day of November 2022. I further certify that the meeting was duly called and held and that a quorum was present.

TONY GARVEY, MANAGEMENT ASSISTANT II